



**University Endowment Lands
MINUTES OF THE
ADVISORY DESIGN PANEL MEETING
Tuesday, March 14, 2023**

A meeting of the UEL Advisory Design Panel was held on **Tuesday, March 14, 2023, at 4:00 p.m.** and was hosted virtually via Microsoft Teams from the UEL Administration Office at 5495 Chancellor Boulevard, Vancouver, BC.

Professional Members Present:

Marc Winer, Engineer – Chair
Pera Hardy, Architect – Vice-Chair
Shora Parvaresh, Architect – Secretary
Keith Ross, Landscape Architect

Area Neighbourhood Panelists Present:

Katerina Wong, Area A
Vanessa Young, Area A
Claire Huxtable, Area D

Staff Present:

William Emo, UEL Manager
Kamelli Mark, Deputy Manager Development Services
Erik Ursel, Planning Technician
Lane Cowling, Municipal Clerk

1.0 Call to Order

The meeting was called to order at 4:04 pm by Marc Winer.

2.0 Introduction of ADP Members and UEL Staff

3.0 Adoption of the Agenda

It was Moved by Marc Winer, and Seconded by Shora Parvaresh:
That the Agenda, as presented, be adopted.

CARRIED

4.0 Adoption of the Minutes

It was Moved and Seconded, by Pera Hardy and Shora Parvaresh:
That the Advisory Design Panel meeting minutes of the Advisory Design Panel Meeting of January 10, 2023, and Feb 14, 2023 as presented, be adopted.

CARRIED

5.0 Proposed Updates to ADP Terms of Reference

4:07 pm

The current ADP Terms of Reference were provided to the Panel by the Chair in advance of the meeting and are attached as Appendix 1. Staff sought the Panel's level of interest in potential housekeeping updates to the ADP Terms of Reference ('TOR') including:

- Alignment of the TOR with recent updates to Section 4.1(b) of the *Official Community Plan*
- Consideration of adding a provision to allow for adoption of meeting minutes electronically (e.g., via email) in certain circumstances (e.g., no other agenda items for consideration)

- Updated references to the current CAC Bylaw

It was Moved and Seconded, by Marc Winer and Keith Ross:

That Staff develop a proposal to undertake housekeeping updates for the ADP Terms of Reference to be presented to the Panel for consideration.

CARRIED

6.0 Discussion Item Raised by Area D Neighbourhood Panelist: Operational Carbon Standards

4:14 pm

In summary, the panel discussed:

- Upcoming changes to the BC Building Code regarding operational carbon pollution standards and potential for early adoption as done in the past in the UEL with the BC Energy Step Code
- Current related in-house research by UEL staff
- Consideration of opportunities and challenges in pursuing early adoption of operational carbon pollution standards with a focus on housing affordability
- Clarification regarding the distinct roles of the ADP and CAC as separate groups

RECOMMENDATION

5:02 pm

It was Moved by Marc Winer, and Seconded by Vanessa Young:

That the panel supports that staff look at best practices and considerations at what others are doing in the industry regarding the carbon pollution standard, and to present that information to the panel for consideration and discussion with a lens on housing affordability, GHG reduction and energy performance.

All in favour

CARRIED

12. Meeting Adjournment

It was Moved by Marc Winer, and Seconded by Claire Huxtable:

That the meeting was adjourned, and panelists left the meeting at 5:03 p.m.



**Marc Winer, Chair
Advisory Design Panel**



**Shora Parvaresh, Secretary
Advisory Design Panel**